



Queen's & Lord Treasurer's Remembrancer

Unit 5, 14A South St Andrew Street, Edinburgh, EH2 2AZ

Telephone: 0844 5613805
Fax: 0844 5614276
Email – coqltr@copfs.gsi.gov.uk

www.copfs.gov.uk/qltr/QLTR-Overview

Your ref:

Our ref: GE/40/11

Date: 11/11/2011

Dear

REQUEST FOR INFORMATION UNDER THE FREEDOM OF INFORMATION (SCOTLAND) ACT 2002

Thank you for your email dated 3 November 2011 in which you made a Freedom of Information request for information in relation to our childcare voucher scheme. The information you requested is set out below:

1. Number of employees in your organisation – 6
2. Number of employees using the childcare voucher scheme – 0
3. Current childcare voucher scheme provider – Edenred
4. Current service charge of your childcare voucher scheme – Disclosure of this information is withheld under s33(1)(b) – Commercial Interest.
5. Renewal date for childcare voucher scheme contract (if applicable) – The childcare voucher scheme available to QLTR employees comes within the Framework Agreement for Voluntary Benefits Scheme awarded to Edenred UK Ltd, this commenced on 1 April 2011. The Framework period is 3 years with the option of extending for a further year.
6. Will QLTR go through a tender process when renewing the contract to choose a voucher provider? – As QLTR use the Collaborative Framework Agreement QLTR would not be responsible for renewing this contact.
7. Do you use a framework agreement to choose your childcare voucher provider? QLTR uses a Collaborative Framework Agreement.
8. If yes, can you please supply me with the name of the framework agreement? – Voluntary Employee Benefits & Childcare Voucher Scheme Framework Agreement.

If you are dissatisfied with the way in which your request has been handled, you do have the right to ask us to review it. Your request should be made within 40 working

days of receipt of this letter and we will reply within 20 working days of receipt. If you require a review of our decision to be carried out, please write to The Disclosure Section, Policy Division, or for requests sent by e-mail to foi@copfs.gsi.gov.uk].

The review will be undertaken by staff not involved in the original decision making process.

If our decision is unchanged following a review and you remain dissatisfied with this, there is a right of appeal to the Scottish Information Commissioner under section 47(1) of FOISA.

Should you subsequently wish to appeal against the Commissioner's decision on such an appeal, there is a right of appeal to the Court of Session on a point of law only."